

MINUTES
PUBLIC NOTICE OF REGULAR MEETING OF THE
QUEEN VALLEY DOMESTIC WATER IMPROVEMENT DISTRICT
FEBRUARY 14, 2024

1. **CONVENE REGULAR MEETING**-The Regular meeting of the Queen Valley Domestic Water Improvement District at 10:00 a.m. on February 14, 2024, in the Queen Valley Water District office by Chairman, Craig Salo.

2. **ROLL CALL**-The following board members and staff were present:
Craig Salo, Chairman
Bruce Wittig, Vice Chairman
Robert Stewart, Board Member
Greg Mecsey, Board Member
Carol Schumacher, Board Member
Richard Matthews, manager
Yvette Rivera, employee

3. **CALL TO PUBLIC**-No public present

4. **ACCEPT/AMEND MINUTES OF THE REGULAR MEETING HELD ON JANUARY 14, 2024.** Bruce Wittig made a motion to accept the minutes of the regular meeting of January 14, 2024, as presented in writing.
Seconded by Greg Mecsey, 5 ayes.

5. **JANUARY 2024 FINANCIAL REPORTS & BILLS TO BE PAID**-Members looked over the Financial Reports with some discussion of various items. Bruce Wittig made a motion to approve the January financial reports and bills to be paid.

Seconded by Carol Schumacher, 5 ayes.

6. **QUEEN VALLEY FIRE AUXILIARY GOLF TOURNEY TEE BOX DONATION**-Members donated to the annual charity golf tournament benefiting Queen Valley Fire.

7. **REVISIT ARTICLE II SECTION 8 IN POLICY BOOK REGARDING SALE OF WATER TO NON-RESIDENTS**-The Board continued discussion regarding sale of water to non-residents and clarification on revisions to the District's Rules & Regulations under Article II Section 8. Revisions are as follows:
 - (1) Changed "BASE RATE" to "ADMINISTRATIVE FEE"
 - (2) Changed "OUTSIDE CONTRACTORS" to "OUTSIDE SALES"
 - (3) Add "NON-RESIDENT" to SECTION 8 with a \$50.00 administrative fee
 - (4) DEPOSIT WILL REMAIN THE SAME AND AT THE DISCRETION OF THE MANAGER
 - (5) RATE PER 1000 GALLONS WILL BE \$10.00 FOR CONTRACTOR, AGRICULTURAL AND NON RESIDENT ACCOUNTS
 - (6) GOVERNMENT ACCOUNTS WILL REMAIN \$5.00 PER 1000 GALLONS
 - (7) NO CHANGE TO BASE (ADMINISTRATIVE) FEE

Bruce Wittig made a motion to accept the revisions made to Article II Section 8 in the policy book. Seconded by Greg Mecsey, all in favor of the revisions.

8. **MANAGER'S REPORT**-There was a main break on Queen Valley Dr. that significantly damaged the landscape of customer at 945 Queen Valley Dr. The decorative rock will need to be replaced. The Annual Water Withdrawal Report has been completed and submitted to Arizona Dept. of Water Resources. The District has begun its service line inventory for the Az Dept. Environmental Quality Lead & Copper Rule and must be completed by October 15, 2024.
9. **DATE AND TIME OF NEXT MEETING, (MARCH 13, 2024 @ 10: 00 A.M.)**
10. **ADJOURN** -Bruce Wittig made a motion to adjourn the meeting at 10:49 a.m. Seconded by Robert Stewart, 5 ayes.

Minutes transcribed by Yvette Rivera

I, Craig Salo, Chairman, certify that the foregoing minutes were approved _____ as read/presented _____ as corrected this 13th day of March 2024.
